

No. 17/27/2015-M-I  
Government of India  
Ministry of Culture

Shastri Bhavan, New Delhi  
Dated 20<sup>th</sup> January, 2016

Subject: Filling up of one post of Curator, National Gallery of Modern Art, New Delhi under Ministry of Culture on deputation basis.

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Applications are invited for appointment to the 01 post of Curator in Pay Band 3: Rs. 15600-39100 + Grade Pay of Rs. 6600/- on deputation basis in National Gallery of Modern Art, New Delhi, a subordinate office under the Ministry of Culture.

**2. Job Description**

The National Gallery of Modern Art, a premier museum of India with a rich and exquisite collections of contemporary paintings, under the Ministry of Culture is seeking qualified candidates for the posts of Curator, at New Delhi. The incumbents will be responsible for looking after the restoration work of art works on paper and new media, conduct periodical checks of the art works and initiate preventive and curative measures. He will also prepare condition report of art works for the exhibitions organized by NGMA and those received from other institutions/countries. In addition, he will also impart training on restoration to art students and render consultancy to other government organizations. In addition to the above, he will also assist the Deputy Director (Programme) in his specific areas of work.

**3. Eligibility**

Officers under the Central/State Governments/Union Territories/Recognized Research Institutions/Semi- Government or Statutory or Autonomous organizations including Professor/ Associate Professor/ Assistant Professor or equivalent of universities:

- a)
  - (i) holding analogous posts on regular basis in the parent cadre or Department; or
  - (ii) with 5 years' service in the grade rendered after appointment thereto on a regular basis in posts in the Pay Band-3. Rs 15600-39100 with grade pay of Rs. 5400 or equivalent in the parent cadre or department; or
  - (iii) with six year's service in the grade rendered after appointment thereto on a regular basis in posts in the Pay Band -2, Rs. 9300-34800/- with grade pay of Rs.4800 or equivalent in the parent cadre/ department ; and
- b) Possessing the following educational qualifications and experience:-

**Essential**

- (i) Master's degree in Fine Arts or History of Arts & Criticism or Museology from a recognized university.
- (ii) 5 years curatorial experience in a large Museum/Gallery.

**Desirable**

- (i) Master's degree in Business Administration (MBA)/Master's Degree in Public Administration from a recognized University
- (ii) Administrative experience in Establishment and Accounts matters in a large Museum/Gallery.

**Note 1:** Period of Deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 4 years.

**Note 2:** Maximum age limit for appointment on deputation (ISTC) shall not exceed 56 as on the closing date for receipt of applications.

**Note 3:** For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to the 1<sup>st</sup> January-2006/the date from which the revised pay structure based on the 6<sup>th</sup> Central Pay Commission recommendation has been extended, shall be deemed to be service rendered in the corresponding grade pay/pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay/ Pay Scale and where this benefit will extend only for the post(s) for which that Grade Pay /Pay Scale is the normal replacement grade without any upgradation.

4. Application, in duplicate, in the prescribed proforma placed below (Annexure-I) and complete up-to-date ACR dossiers of the Officers (last five years) who can be spared in the event of their selection alongwith vigilance clearance, integrity certificate, cadre clearance, major/minor penalty statement for the last ten years should reach the undersigned through proper channel within a period of 45 days from the date of publication of the advertisement in the Employment News. Applications received after the last date or otherwise found incomplete will not be considered and stand rejected.

5. The crucial date for determining the eligibility, experience, age etc. will be last date prescribed for the receipt of the applications. The last date for receipt of the applications will be counted after excluding the first date of publication of the vacancy/post in the Employment News.

(S.K. Singh)

Under Secretary to the Govt. of India

Tel. No. 23380136

Room No. 210-D Wing,

Shastri Bhawan, New Delhi-110001

Note: The details regarding eligibility conditions, educational qualifications and experience, application form etc. are also available on the website of the Ministry at [www.indiaculture.gov.in](http://www.indiaculture.gov.in)

Copy to :-

1. All Ministries/Department of Govt. of India for further circulation of the vacancy among all the Attached / Subordinate Offices / Autonomous Bodies / Public Sector Undertakings / Universities / Recognized Research Institutions / Semi-Government / Statutory Organizations under their control.
2. Chief Secretaries of all States/Union Territories.
3. Administrative Officer, National Gallery of Modern Art, Jaipur House, New Delhi for displaying it on the notice board of the Gallery and for uploading it on the NGMA's website.
4. The Director General, Doordarshan, Doordarshan Bhawan, Copernicus Marg, New Delhi-110001 with the request to telecast the vacancy in their Bulletins / News on Employment.
5. Director General, Akashwani (AIR) Akashwani Bhawan, Sansad Marg, New Delhi for dissemination in their Bulletins / News on Employment.
6. The Director General (Resettlement Division), Ministry of Defence, West Block-IV, Wing-I, R.K. Puram New Delhi for wide publicity among eligible officers.
7. All Attached/Subordinate Offices/Autonomous Organizations under the Ministry of Culture.
8. National Gallery of Modern Art, Mumbai – for uploading on the website.
9. National Gallery of Modern Art, Bengaluru – for uploading on the website.
10. Registrars of all Universities.
11. Director, Employment News, West Block, R.K. Puram, New Delhi 110066.
12. All autonomous/attached/subordinate Offices under Ministry of Culture.
13. NIC Cell, Ministry of Culture for uploading the notice on Ministry of Culture's website.

**ANNEXURE-I**

**BIO-DATA/ CURRICULUM VITAE PROFORMA**

1.Name and Address (in Block Letters)	
2.Date of Birth (in Christian era)	
3.i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4.Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
<b>Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular</b>	<b>Qualifications/ experience possessed by the officer</b>
<b>Essential</b>	<b>Essential</b>
A) Qualification	A) Qualification
B) Experience	B) Experience
<b>Desirable</b>	<b>Desirable</b>
A) Qualification	A) Qualification
B) Experience	B) Experience
<b>5.1 Note:</b> This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the <b>Administrative Ministry/Department/Office</b> at the time of issue of Circular and issue of	

Advertisement in the Employment News.  5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated <b>by the candidate.</b>	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
<b>6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</b>	

7. Details of Employment, in chronological order. **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade  Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail)  Highlighting experience required for the post applied for

\* Important : Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned . Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To

8. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
<p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p><b>9.2 Note:</b> Information under Column 9(c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation</p>			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
<p><b>11. Additional details about present employment:</b></p> <p>Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central Government</p> <p>b) State Government</p> <p>c) Autonomous Organization</p> <p>d) Government Undertaking</p> <p>e) Universities</p> <p>f) Others</p>			

12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14. Total emoluments per month now drawn		
Basis Pay in the PB	Grade Pay	Total Emoluments
15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc., (with break-up details)	Total Emoluments
<p><b>16.A Additional information</b>, if any, relevant to the post you applied for in support of your suitability for the post.</p> <p>(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular /Advertisement)</p> <p><b>(Note: Enclose a separate sheet, if the space is insufficient)</b></p>		
<p><b>16.B Achievements:</b></p> <p>The candidates are requested to indicate</p>		

<p>information with regard to;</p> <p>(i) Research publications and reports and special projects</p> <p>(ii) Awards/Scholarships/Official Appreciation</p> <p>(iii) Affiliation with the <b>professional</b> bodies/institutions/societies and;</p> <p>(iv) Patents registered in own name or achieved for the organization</p> <p>(v) Any research/ innovative measure involving official recognition</p> <p>vi) any other information.</p> <p><b>(Note: Enclose a separate sheet if the space is insufficient)</b></p>	
<p>17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.#</p> <p>(Officers under Central/State Governments are only eligible for "Absorption". Candidates of non- Government Organizations are eligible only for Short Term Contract)</p>	
<p># (The option of 'STC' / 'Absorption/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").</p>	
<p>18. Whether belongs to SC/ST</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

**(Signature of the candidate)**



Address-----

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Date-----

**Certification by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

**2. Also certified that;**

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt.
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

**Countersigned**

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**(Employer/ Cadre Controlling Authority with Seal**