

GOVERNMENT OF INDIA - MINISTRY OF CULTURE

Shastri Bhawan, New Delhi-110001



Filling up of the post of Director in the Indira Gandhi Rashtriya Manav

Sangrahalaya (IGRMS) at Bhopal by deputation or short term contract basis

1. It is proposed to fill up the one post of Director in the pre-revised pay scale of Rs.18,400-500-22,400/- [PB-4, Rs.37,400-67,000+GP-Rs.10,000/- as per 6th CPC] Group Á' (Non-Ministerial) in the Indira Gandhi Rashtriya Manav Sangrahalaya at Bhopal, an autonomous organisation under the Ministry of Culture, Government of India on deputation or short term contract basis for a period not exceeding 5 years.

2. Eligibility Conditions: Officers under the Central/State Governments/Union Territories/ Autonomous Bodies/ Statutory Organizations /Universities/ Recognized Research Institutions;

(a) (i) Holding analogous post on regular basis; OR

(ii) With two years' regular service in the post in the scale of pay Rs.16400-20000/- (pre-revised) [PB-4, Rs.37,400-67000+GP-Rs.8900/- as per 6th CPC] or equivalent; OR

(iii) With three years' regular service in post in the scale of pay of Rs.14300-18300 /- (pre-revised) [PB-4, Rs.37,400-67000+GP- Rs.8700/- as per 6th CPC] or equivalent; OR

(iv) With eight years regular service in the post in the scale of Pay Rs.12000-16500/- (pre revised) + [PB-3, Rs.15600-39100+GP- Rs.7600/- as per 6th CPC] or equivalent and

(b) Possessing educational Qualifications and experience as under:

Essential:

(i) Master's Degree in Anthropology/ Archaeology/ Museology of a recognized University or equivalent

(ii) Ph.D. in any one of the subjects mentioned above.

(iii) Ten (10) years administrative experience of which at least five years should be in the field of Anthropology/ Archaeology/Museology.

Desirable: Experience in Museum Administration and Management.

3. **Regulation of pay and other terms of deputation:** The terms and conditions for appointment on deputation basis will be governed in terms of Department of Personnel & Training's Office Memorandum No. 6/8/2009-Estt. (Pay II) dated 17.6.2010, as amended from time to time.

4. **Age Limit:** The maximum age limit for appointment by deputation (including short term contact) shall not exceed 56 years as on the closing date of receipt of applications.

5. The interested candidates may apply in the prescribed proforma (Annexure-I and Annexure II) along with attested photocopies of the Confidential Reports i.e. (ACRS/APARS) for the last five years **i.e. 2012-13 to 2016 - 17 through proper channel**, addressed to the The Secretary, Ministry of Culture, **Room No. 502, C Wing, Shastri Bhawan, New Delhi-110001** within **45 days** from the date of publication of this vacancy in the Employment News/Rozgar Samachar. Incomplete applications or application received after stipulated period will not be entertained.

Note:

1. Qualifications are relaxable at the discretion of the competent authority in case of candidates otherwise well qualified.

2. The qualification regarding experience is relaxable at the discretion of the competent authority in case of the candidate belonging to SC/ST if, at the stage of selection, the competent authority is of the opinion that a sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

Annexure I

Application for the post of Director Indira Gandhi Rashtriya Manav Sangrahalaya (IGRMS) at Bhopal by deputation or short term contract basis

CURRICULUM VITAE PROFORMA

- Name and address (in Block letters) with Telephone No
- Date of Birth (in Christian era)
- Date of retirement under Central/State Governments Rules:
- Educational Qualification
- Whether educational and other qualifications required for the post are satisfied: (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

	Qualifications/Experience Required	Qualifications/ Experience possessed by the officer
Essential	Masters' Degree in Anthropology/ Archaeology/ Museology of a recognized University or equivalent. Ph.D. in any one of the subjects mentioned above. Ten (10) years' administrative experience of which at least five years should be in the field of Anthropology/ Archaeology/ Museology.	
Desirable	Experience in Museum Administration and Management	

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.

Cond... in next page

7. Details of employment, in chronological order. Enclose a separate sheet as per following proforma duly authenticated by your signature:

Office/ Organization	Post held with scale of pay	Period of service		Nature of Appointment (regular/Adhoc/Temporary/deputation)	Basic Pay (as per 6 th CPC)			Nature of duties (in detail)
		from	to		Pay in PB	G.P.	Basic Pay	
1	2	3	4	5	6	7	8	9

8. Nature of present employment, i.e. Adhoc or temporary or quasi permanent or permanent
 9. In case the present employment is held on deputation/ contact basis, please state:
 (a) The date of initial appointment
 (b) period of appointment on deputation/ contract
 (c) Name of the parent office/ organization to which you belong
 10. Please state about present employment: Whether working under Central Govt./ or state Govt. or autonomous organizations or govt. undertaking or Universities or others)
 11. Are you in Revised Scale of Pay ? If yes, give the date from which revision took place and also indicate in pre-revised scales.

Date	Pay scale (Pre-revised)	Basic pay (Pre-revised)	Date of revision of pay	Revised scale of pay, PB & G.P. (As per 6 th CPC)	Revised basic pay

12. Total emoluments per month now drawn
 13. Additional information, if any, which you would like to mention in support of your suitability for the post (Note: Enclose a separate sheet, if the space is insufficient)
 14. Whether belongs to SC/ST
 15. Option for appointment (Deputation on short term contract basis):
 16. Remarks, if any:

I have carefully gone through the vacancy advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. It is also confirmed that I shall not withdraw my candidature later under any circumstances.

Signature of Candidate
 Address.....
 Tel No.....
 email ID.....

Date.....

Verification: Certified that the particulars furnished by the candidate are correct and verified from the service records.

Date.....

Countersigned

 (Employer with seal)

Annexure II

Integrity Certificate

After scrutinizing Annual Confidential Reports of Dr/Shri/Smt/Ms who has applied for the post of Director, Indira Gandhi Rashtriya Manav Sangrahalaya (IGRMS), Bhopal in the Ministry of Culture on deputation basis, it is certified that his/her integrity is beyond doubt.

(Authorized Signatory)
 Name & Office Seal:.....
 Date:.....

Vigilance Clearance Certificate

Certified that no vigilance case or disciplinary proceedings or criminal proceedings is either pending or contemplated against Dr/Shri/Smt/Ms who has applied for the post of Director, Indira Gandhi Rashtriya Manav Sangrahalaya (IGRMS), Bhopal in the Ministry of Culture on deputation basis.

(Authorized Signatory)
 Name & Office Seal:.....
 Date:.....

No Penalty Certificate

Certified that no minor/major penalty has been imposed on Dr/Shri/Smt/Ms who has applied for the post of Director, Indira Gandhi Rashtriya Manav Sangrahalaya (IGRMS), Bhopal in the Ministry of Culture on deputation basis during the last ten years.

(Authorized Signatory)
 Name & Office Seal:.....
 Date:.....

Cadre Clearance Certificate

This office has no objection to Dr/Shri/Smt/Ms applying for the post of Director, Indira Gandhi Rashtriya Manav Sangrahalaya (IGRMS), Bhopal in the Ministry of Culture. In the event of his / her selection, he/she will be immediately relieved to take charge of the assignment.

(Authorized Signatory)
 Name & Office Seal:.....
 Date:.....