



Government of India
Ministry of Culture

Applications are invited for Scheme of Financial Assistance for Promotion of Guru-shishya Parampara (Repertory Grant) from professional organizations of dramatic groups, theatre groups, music ensembles, children theatre and all genres of performing arts activities. The application form and full details of the Scheme are available on the website of the Ministry of Culture www.indiaculture.nic.in.

2. All registered organizations that want to apply under the Scheme are required to first sign up/register with NGO-PS Portal(NGO-DARPAN): <https://ngodarpan.gov.in/> mandatorily to obtain a system generated Unique ID and must include 'Art and Culture' in their key working areas. The organisations already registered with NGO-DARPAN portal are requested to add/update their information in the said portal with Aadhar & PAN Numbers of their Board members/Office bearers, if not done already.

3. The application may be made online through using the Registration/login Page of Culture Scheme Monitoring System (CSMS) <http://csms.nic.in/login/index.php> on the website of the Ministry of Culture www.indiaculture.nic.in under the heading of 'MOC Schemes Application' during the period when scheme will be active/open.

4. All entries in the application form should be legible and filled clearly. Each page of the application and enclosures should be serially numbered and signed by the authorised signatory of the organization. Further the page number of the relevant document should clearly be indicated on the check list.

5. Till the Ministry of Culture develops fully end-to-end receiving online application process, the hard copy of the application for Scheme of Financial Assistance for Promotion of Guru-shishya Parampara (Repertory Grant) along with all the necessary enclosures as mentioned in the scheme and application form & check-list should be sent to "The Director, National School of Drama, Bahawalpur House, Bhagwan Das Road, New Delhi – 110001" in a envelope super scribed as "Application for renewal/enhancement/fresh* category under the scheme of financial assistance for promotion of guru-shishya parampara (repertory grant) for the financial year....."within the prescribed date (as mentioned in advertisement published by NSD) for submission of application under the Scheme

6. Separate application may be submitted for Renewal and Enhancement of Repertory Grant, but both the applications should be submitted together in a single envelope. The application for enhancement of artists will be considered only if sufficient justification with necessary supporting documents is furnished for this and the applications for renewal and enhancement are received together. Incomplete applications and applications received after the prescribed date will not be entertained, in any respect.

*strike out which is not applicable.

APPLICATION FORM FOR RENEWAL/ENHANCEMENT/FRESH* CATEGORY UNDER THE SCHEME OF FINANCIAL ASSISTANCE FOR PROMOTION OF GURU-SHISHYA PARAMPARA (REPERTORY GRANT) FOR THE FINANCIAL YEAR.....

(*strike out which is not applicable)

1. (a) Name of the applicant Organization:.....
 (b) Full mailing address :.....

Pin Code

--	--	--	--	--	--

- (c) Nearest Bus/Railway Station.....
 (d) Telephone/Cell phone No.:.....
 (e) Fax No.:.....(f) E-mail:.....

2. (a) Date of establishment of the organization.....
 (b) Registration No. and date of registration of the organization:.....
 (Copy of the Registration Certificate and Memorandum of Association/Deed, Bye-laws to be attached)

3. Kindly indicate that the organisation is related to Padma Awardee, Sangeet Natak Academy (SNA) Awardee or existing member of Expert Committee under Repertory Grant scheme, if applicable.....

4. Unique ID No. obtained from the NGO-PS (NGO-DARPAN) Portal:
 (proof to be attached)

5. Permanent Account No. (PAN) obtained from Income Tax Department:.....
 (copy to be attached)

6. Brief introduction of applicant Organization:
 (To be annexed along with Press reviews, Press advertisements, souvenir's copies of tickets etc. in respect of previous years activities of the organisation)

7. Field: Dance/Music/Theatre/Rare Art Forms/Others (please specify):.....
 (Strike off whichever is not applicable)

8. Annual action plan of the organisation should be furnished along with proof thereof, indicating, inter-alia, the following-
 (a) details of at least two cultural activities (function, lecture, seminar, workshop, exhibition etc.) organised by the organisation in any of the school in their vicinity. A certificate to this effect from the Principal of the school should be enclosed mandatorily for renewal and release of grant.

 (b) details regarding annual programme of at least two productions to be staged [in not more than 150 typed-written words (out of this two, at least one production must be a new production i.e. which has not been staged earlier)] with their estimated cost indicating item -wise details viz. cost of rehearsals, costumes, transportation, research, scripting, staging, etc.; and

 (c) Proof of uploading videos of their Production/Function/Seminar etc. on YouTube & providing a link to YouTube/Facebook/Twitter page of the Ministry of Culture [this will be a pre-requisite condition for renewal of Repertory Grant] should be furnished along with hard copy of the comments received from general public on their uploaded videos/material [this will also be taken into account for renewal of grant].

9. Number of Guru/Director and Artists enrolled with the organisation for which financial assistance is sought:

(a) For fresh applicant organization:

Number of Guru/Director and Artists[^] for which financial assistance is sought first time:

Description	In figure	In words
(i) Total no. of Guru/Director		
(ii) Total no. of Artists		
(ii)(a) Adult Artists (18 years age and above)		
(ii)(b) A category child artists (12-<18 years age)		
(ii)(c) B category child artists (6-<12 years age)		
(ii)(d) C category child artists (3-<6 years age)		

(b) For renewal of existing applicant organization:

Number of existing Guru/Director and Artists[^] for which financial assistance is sought to be continued:

Description	In figure	In words
(i) Total no. of Guru/Director		
(ii) Total no. of Artists		
(ii)(a) Adult Artists (18 years age and above)		
(ii)(b) A category child artists (12-<18 years age)		
(ii)(c) B category child artists (6-<12 years age)		
(ii)(d) C category child artists (3-<6 years age)		

(c) For enhancement of Artists for existing applicant organization:

Additional number of Guru/Director and Artists[^] for which financial assistance is sought:

Description	In figure	In words
(i) Total no. of Guru/Director		
(ii) Total no. of Artists		
(ii)(a) Adult Artists (18 years age and above)		
(ii)(b) A category child artists (12-<18 years age)		
(ii)(c) B category child artists (6-<12 years age)		
(ii)(d) C category child artists (3-<6 years age)		

([^]Details of Guru/Director & Artists may be provided in the enclosed annexure)

10. Justification for seeking financial assistance under Fresh or Renewal or Enhancement category of the scheme of Financial Assistance for Promotion of Guru-shishya Parampara (Repertory Grant) (to be furnished on separate sheet)
11. Quantum of assistance received during the last three years from:
- (a) Ministry of Culture, New Delhi :
- (b) Other source indicating State Govt./Centre or State Akademies:
12. The following documents should be annexed with the application duly referenced:
- (i) Recommendation letter as required under Para 6 (xviii) of the Scheme guidelines (in original);
- (ii) Duly filled in Resolution in the prescribed format (in original);
- (iii) Duly filled in indemnity Bond in the prescribed format (in original), signed on every page by the authorized signatory with stamp of the organization along with signature of two witnesses with their name and address at the given place;
- (iv) Last three year's Audited statement of accounts along with sources and pattern of receipt & payment and income & expenditure etc., covering all the activities of the organization;
- (v) Last three year's income Tax Assessment orders;

(vi) Last three year's balance sheet with auditor's certificate;

vii) Utilization certificate (in original) in the prescribed format (i.e. FORM GFR 12-A) and receipts & payment statement (in original) issued by Chartered Accountant(CA) on his/her letter head (membership number of the CA should be indicated on the letter head) duly countersigned by the authorized signatory of the grantee organisation with stamp in respect of last grant received by the organization;

(viii) Press reviews, press advertisements, souvenir's copies of tickets etc. of the productions of the previous years.

(ix) Complete details of Guru/Director and Shisya/Artists enrolled with the organisation for which financial assistance is sought along with their respective bank account details in the prescribed format ;

(x) Documentary proof to the effect that grantee organisation has transferred cash component of the last year's grant received electronically against the bank account of each and every individual beneficiary (i.e. Guru and Shisya/Artists) (viz. copy of bank statement of each and every individual beneficiary) [this is a mandatory condition for renewal of Repertory Grant]

(xi) A duly filled-in and signed prescribed Bank Proforma/Authorization letter which is verified & signed by the Manager of the concerned Bank (in original).

13. Whether duly filled in check-list and all the documents indicated therein are also enclosed along with this application: Yes/No

14. I certify that:-

(i) I have submitted only one application for the scheme of financial assistance for promotion of Guru-Shisya parampara (Repertory Grant) for the financial year_____.

(ii) My organisation has not obtained or applied for grants for the same purpose or activity from any other Ministry or Department of the Government of India or State Government.

(iii) My organisation has not been blacklisted by any Government agency.

(iv) The contents of the indemnity Bond (Annexure-IV) have been taken from the website of Ministry of Culture and no alteration or addition has been made therein.

(v) The institution/organization will abide by the rules/regulations and terms & conditions laid down by the Ministry of Culture.

(vi) The particulars of statement made above are true and nothing material has been concealed. In case any information is found to be incorrect or false at a later date, I shall be liable to refund the entire sanctioned grant amount with penal interest as decided by Ministry of Culture along with considering of my organisation for blacklisting and debarment for receiving grant in any Scheme forever. The decision of Ministry of Culture in this regard shall be final and binding to me.

(Signature of the person authorized for signing documents
on behalf of the organization)

Name: _____

Designation: _____

Office Stamp

Date:

Place :

CHECK LIST OF DOCUMENTS ENCLOSED WITH APPLICATION FOR The SCEHME OF FINANCIAL ASSISTANCE FOR PROMOTION OF GURU-SHISHYA PARAMPARA (REPERTORY GRANT)

(All the pages of the application and enclosures should be serially numbered and filled below)

Sl. No.	Particular/description of documents	Whether complied (Pl. Mention Yes/No)	Page No. of Application/ Enclosures
1.	Whether all the entries have been made in the application form for Financial Assistance for Promotion of Guru-shishya Parampara (Repertory Grant) .		
2.	Whether the recommendation (as per format given at Annexure-II) as required under Para 6(xviii) of the Scheme guidelines has been sought and enclosed in original.		
3.	Whether brief introduction of applicant organisation along with press reviews, press advertisements, souvenir's copies of tickets etc. in respect of previous year's activities of the organisation have been furnished		
4.	Whether copies of the Registration Certificate and Memorandum of Association/Deed, Bye-laws have been attached.		
5.	Whether indicated that the organisation is related to Padma Awardee, Sangeet Natak Akademy (SNA) Awardee or existing member of Expert Committee under Repertory Grant, if applicable.		
6.	Whether Unique ID number of the organisation has been obtained from the NGO-DARPAN Portal and indicated on the application and also furnished a proof thereof.		
7.	Whether Permanent Account Number (PAN) issued by Income Tax Department indicated on the application and furnished a copy thereof.		
8.	Whether duly filled in Resolution (as per Annexure-III) has been enclosed in original.		
9.	Whether duly filled in indemnity Bond in the prescribed format (as per Annexure-IV) has been enclosed in original, signing on every page by the authorized signatory with stamp of the organization along with signature of two witnesses with their name & address at the given place.		
10.	Whether annual action plan of the organisation (along with proof), indicating, inter-alia, the following have been furnished :- (a) details of at least two cultural activities (function, lecture, seminar, workshop, exhibition etc.) organised by the organisation in any of the school in their vicinity. A certificate to this effect from the Principal of the school should be enclosed mandatorily for renewal and release of grant. (b) details regarding annual programme of at least two productions to be staged [in not more than 150 typedwritten words (out of this two, at least one production must be a new production i.e. which has not been staged earlier)] with their estimated cost indicating item-wise details viz. cost of rehearsals, costumes, transportation, research, scripting, staging, etc.; and (c) Proof of uploading videos of their Production/Function/Seminar etc. on YouTube & providing a link to YouTube/Facebook/Twitter page of the Ministry of Culture [this will be a pre-requisite condition for renewal of Repertory Grant] along with hard copy of the comments received from general public on their uploaded videos/material [this will also be taken into account for renewal of grant].		
11.	Whether complete details of Guru/Director and Shisya/Artists enrolled with the organisation for which financial assistance is sought along with		

Sl. No.	Particular/description of documents	Whether complied (Pl. Mention Yes/No)	Page No. of Application/ Enclosures
	their respective bank details have been furnished in the prescribed format (Annexure-VII).		
12.	Whether justification furnished for seeking financial assistance under Fresh or Renewal or Enhancement category of the scheme of Financial Assistance for Promotion of Guru-shishya Parampara (Repertory Grant)		
13.	Whether last three year's audited statement of accounts along with sources and pattern of receipt payment and income & expenditure etc., covering all the activities of the organisation have been furnished.		
14.	Whether last three year's Income Tax Assessment orders have been furnished.		
15.	Whether last three year's balance sheet with auditor's certificate have been furnished.		
16.	Whether Utilization Certificate (in original) in the prescribed format (i.e. FORM GFR 12-A) [specimen format of UC is given at Annexure-VI] and receipts & payment statement (in original) issued by Chartered Accountant(CA) on his/her letter head (membership number of the CA should be indicated on the letter head) duly countersigned by the authorized signatory of the grantee organisation with stamp in respect of last grant received by the organization, have been furnished.		
17.	Whether press reviews, press advertisements, souvenir's copies of tickets etc. of the productions of the previous years have been furnished.		
18.	Whether documentary proof has been furnished to the effect that grantee organisation has transferred cash component of the last year's grant received electronically against the bank account of each and every individual beneficiary (i.e. Guru and Shishya/Artists) (viz. copy of bank statement of each and every individual beneficiary) [this is a mandatory condition for renewal of Repertory Grant]		
19.	Whether duly filled-in Bank Proforma/Authorization letter which is verified and signed by the Manager of the concerned Bank (as per Annexure-V) has been enclosed in original.		
20.	Whether a copy of the previous year's sanction letter has been enclosed.		

*Signature of the applicant_____

Name_____

Designation_____

Office Stamp_____

* The signature must be of the same person who has signed the application.

ANNEXURE-II**Recommendation as required under Para 6(xviii) of the Scheme guidelines**

1. (Name of the applicant organization) has applied for Financial Assistance for Promotion of Guru-shishya Parampara (Repertory Grant) for the financial year.....
2. The applicant (organisation) is registered and has a predominantly cultural profile. It is active in the field of culture and deserves to be assisted for the project as in the application.
3. The organisation being recommended for the financial assistance is not related to me.

Signature : _____

Name (in Block Letters): _____

Designation: _____

Complete office address: _____

Office Stamp (mandatory) : _____

Contact No.: _____

Date:

Place:

Note 1: This recommendation can be given by any of the State Akademies or National Akademies including National School of Drama (NSD), Kalakshetra Foundation, Centre for Cultural Resources and Training (CCRT), Indira Gandhi National Centre for Arts (IGNCA), Zonal Cultural Centres (ZCCs) and bodies of similar stature or the Culture Department of the concerned State Government/UT Administration.

Note 2: Application not recommended by any of these agencies will not be entertained.

However, exemption would be given to the Padma awardee for getting the recommendation letter from the afore-mentioned organisations/bodies.

RESOLUTION

A meeting of the Executive Committee ofwas held onand resolved that the terms and conditions laid down in the scheme of Financial Assistance for Promotion of Guru-shishya Parampara (Repertory Grant) and the sanction letter that Ministry of Culture may issue in pursuance of our application are and will be acceptable to our organisation and the Committee hereby authorize Shri/Smt....., Chairman/President/Secretary of this organisation to sign the application, indemnity bond, Bank Authorization letter etc. on behalf of the organisation.

The following members were present in the meeting:

Sl.No	Name of Members (in Block Letters)	Residential Address	Occupation/Profession	Signature (in Blue Ink)	Contact No.
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10. ...					

Signature of the Chairman/President/Secretary
(with Name, Address and Official Seal)

Place:

Date:

Note: The grantee organization should ensure that all the above details regarding Chairman/President/Secretary and members of the organization are entered mandatorily.

BOND

KNOW ALL MEN BY THESE PRESENTS THAT we the _____ (name of the organization as in Registration Certificates) an association registered under the Societies Registration Act, 1860 having been registered by the office of _____ (Name and full address of registering Authority), vide Registration Number _____ dated _____ office at _____ in the State of _____ (hereinafter called the obligor/obligors) are held and firmly bound to the President of India (hereinafter called the Government) in the sum of Rs. _____ (in words Rupees only) with interest therein @10% per annum well and truly to be paid to the President on demand and without demur, for which payment we bind ourselves and our successors and assigns by these presents.

2. SIGNED this _____ day of _____ in the year Two thousand and _____.
3. WHEREAS the obligor has sent a request proposal to Government, through the Union Ministry of _____ for Grants of Rs. _____ vide his letter number _____ dated _____; the obligor has agreed to execute this bond in advance, in favour of Union Ministry of _____ for entire amount of Rs. _____ as requested in the proposal sent to the Government. The obligor is willing to accept the proposed amount or any other amount approved/ sanctioned by the Government. The obligor is willingly executing this bond of proposed amount with the stipulation that obligor will be bound upto this amount or by the actual amount approved/sanctioned by the Government, whichever is less. The obligor is also willing to accept all terms and conditions mentioned in the "Letter of Sanction" to be issued by the Government.
4. WHEREAS the obligor is willing to accept the condition that all copyrights of the creations (audio-visuals, audios, photographs etc.) Of the production/activities done with the financial support provided by Government would belong to the Government to that extent and a part of the grant should mandatorily be specified for high quality recording of the event.
5. Now the condition of the above written obligation is such that if the obligor duly fulfil and comply with all the conditions mentioned in the letter of sanction, then above written bond or obligation shall not be enforceable. But otherwise it shall remain in full force and virtue. If a part of the grant is left unspent after the expiry of the period within which it is required to be spent, the obligor agrees to refund the unspent balance along with interest at the rate of 10% (ten percent) per annum unless it is agreed by the sanctioning authority to be carried over to the next financial year. The amount of grant shall be refunded along with interest earned thereon.
6. The Society/Trust (obligor) agrees and undertakes to surrender/pay to Government the monetary value of all such pecuniary or other benefits which it may receive or derive/have received or derived through/upon unauthorized use (such as letting out premises for adequate or less than adequate consideration or use of the premises for any purpose other than that for which the grant was intended) of the property/building or other assets created/acquired/constructed largely from out of Government grant. The decision of the Secretary to the Government of India in the Ministry of _____, Department of _____ or the administrative Head of the Department concerned shall be final and binding on the Society/Trust (obligor), in respect of all matters relating to the monetary value mentioned above to be surrendered/paid to the Government.
7. The member of the executive committee of the grantee (obligor) will
 - (a) abide by the conditions of the grants in aid by the target dates, specified in the letter of sanction and
 - (b) Not divert the grants or entrust execution of the scheme or work concerned to other institution(s) or organisation(s); and
 - (c) abide by any other conditions specified in the agreement governing the grant-in-aid.

In the events of grantee (obligor) failing to comply with the conditions or committing breach of the conditions of the bonds, the signatories to the bonds shall be jointly and severally liable to refund to the President of India (Government), the whole or a part amount of the grant with interest @10% per annum thereon.

8. AND THESE PRESENTS ALSO WITNESS THAT

(i) The decision of the Secretary to the Government of India in the Ministry of _____, Department of _____ on the question whether there has been breach of violation of any of the terms and conditions mentioned in the sanction letter shall be final and binding on the obligor; and

(ii) The Government shall bear the stamp duty payable on these bonds. The cost can be adjusted from the grants.

In witness whereof these presents have been executed as under on behalf of the obligors and day herein above written in pursuance of the Resolution No. _____ dated _____ passed by the Governing Body/Executive Committee of the obligor, a copy whereof is annexed hereto as Annexure B.

(_____)
Signed for and on behalf of the grantee
Name of the Obligor (Association, as registered)

Full Mailing Address

Tele. Number/Mobile No.

E-mail address (if available)

Fax No.

1. Registration Number of Association

2. Date of Registration

3. Registration Authority (RA):

4. Mailing Address of (RA)

5. Telephone No./E-mail etc of RA

(In the presence of) Witness with name, complete address and signature

i)

ii)

(Sign
Accepted for and on behalf of the President of India
Designation
Date
Name & Address

Note: The grantee must note/check the following before sending this document

(i) The Bond should be on Rs.20/- Non-Judicial Stamp paper and should be submitted in original.

(ii) The authorized signatory should put his signature on every page of the bond with stamp of the organisation.

(iii) The Name and Signature of two witnesses with their full address must be entered in the bond.

BANK AUTHORIZATION LETTER

(I/We) Organization/Society/NGO would like to receive the sums disbursed by the Ministry of Culture to us electronically to our bank account; detailed below :-

Payee's Particulars	Details (to be furnished correctly)
Name of payee as in Bank Account	
Date & No. of Registration	
Registering authority	
Address	
District & Pin Code State	
PAN Number TIN/TAN Number, if applicable	
Telephone Number with STD code	
Mobile No.	
E-mail Address	
Bank Details	
Name of the Bank	
Bank Branch (full address & Telephone Number)	
Bank Account Number	
Account Type	
Mode of Electronic Transfer available ECS/RTGS/NEFT	
IFSC Code	
MICR Code	

Signature**

Name.....

Name of Organization.....

** To be signed by the authorized signatory,
as per Resolution of organisation.

1. Account number and IFSC/MICR Codes have been verified by me and are correctly recorded above.

Signature of Manager/Bank's authorized official
of Bank branch maintaining the Account (in blue ink)

Date:

(Seal)

GFR 12 – A
 [(See Rule 238 (1))]

**FORM OF UTILIZATION CERTIFICATE
 FOR AUTONOMOUS BODIES OR THE GRANTEE ORGANIZATION**

UTILIZATION CERTIFICATE FOR THE YEAR in respect of recurring/non-recurring
 GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme ...
2. Whether recurring or non-recurring grants .
3. Grants position at the beginning of the Financial year
 - (i) Cash in Hand/Bank
 - (ii) Unadjusted advances
 - (iii) Total

4. Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [figure as at Sl. No. 3 (iii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available funds (1+2-3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No.	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7

Component wise utilization of grants:

Grant-in-aid-General	Grant-in-aid-Salary	Grant-in-aid-creation of capital assets	Total

Details of grants position at the end of the year

- (i) Cash in Hand/Bank
- (ii) Unadjusted Advances
- (iii) Total

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.

- (ii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (iii) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (iv) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (v) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (vi) It has been ensured that the physical and financial performance under (name of the sheme) has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure–I duly enclosed.
- (vii) The utilization of the fund resulted in outcomes given at Annexure – II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications).
- (viii) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure – II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:

Place:

Signature

Name
Chief Finance Officer
(Head of the Finance)

Signature

Name
Head of the Organization

(Strike out inapplicable terms)

Annexure-I to Utilization Certificate

Performance/targets achieved statement for the financial year _____ to which the utilization of the fund resulted in outcomes is given below:-

Sl. No.	Nature performance/targets	Performance/target o fixed	Performance/target achieved
1.	Physical performance/target	Imparting training to at least (No. of Artists in figure and words) Artists	(No. of Artists in figure and words) Artists were imparted training by the Guru of the grantee organization.
2.	Financial performance/target	Disbursement of salary/honorarium to: (i) (no. of Guru in figure and words) Guru for whole year @Rs.10,000/- per month; and (ii) (no. of Artists in figure and words) Artists for whole year @Rs.6000/4500/2000/1000/-per month as the case may be as per Scheme guidelines	Salary/honorarium disbursed to: (i) An amount of Rs..... (Rupees.....only) to Shri/Smt Guru of the organization; and (ii) An amount of Rs(Rupeesonly) to (no. of Artists in figure and words) Artists Shri/Smt. (1....., 2....., 3.....)

Annexure-II to Utilization Certificate

1. The utilization of fund resulted in outcomes:

During the period fromtoa total of(no. in figure and words) Artists were imparted training by the Guru of (Name and full mailing address of the grantee organization) in the field of(Dance/Music/Theatre etc., please specify which is applicable)

2. Details of various schemes executed by the agency through grants-in-aid received from the same ministry or from other Ministries (if any) during the financial year

Details of grants received by the organization from Ministry of Culture	Details of grants received by the organization from other Ministries
(i) (a) Name of Scheme under which grant received: (b) Amount: (c) Purpose of the grant:	(i) (a) Name of Scheme under which grant received: (b) Amount: (c) Purpose of the grant:
(ii) (a) Name of Scheme under which grant received: (b) Amount: (c) Purpose of the grant:	(ii) (a) Name of Scheme under which grant received: (b) Amount: (c) Purpose of the grant:
.....

Date:

Place:

Sd/-

Signature

Name

Designation: Chartered Accountant

Reg. Number:

Stamp

Sd/-

Name

(Authorised signatory of the grantee organization with date & stamp)

Contact No./Mobile No.

Email:

* (Strike out inapplicable term)

ANNEXURE-VII**DETAILS IN RESPECT OF GURU/DIRECTOR AND ARTISTS ENROLLED WITH THE ORGANISATION**

(This proforma should be neatly typed on adequate paper-sheets as per requirement of the organisation and filled all the entries clearly)

Sl. No.	Name of Guru/Director and Shishya/Artists (IN CAPITAL LETTERS)	Name of father /mother	Date of Birth	Place of Birth	Sex	Aadhar No.	Category (Gen/SC/ST)	Educational Qualifications	Professional Qualifications/ Certification in the field of Art and duration of the Course(Certificates, if any, to be attached)
i.	ii.	iii.	iv.	v.	vi.	vii.	viii.	ix.	x.
Details Of Guru	Name of Guru/Director								
Details of Artists	Name of the Artist								
1.									
2.									
3.....									

Institution(s)/ Organisation(s) from where courses, if any, undergone	Permanent Address & Present Residential Address (self-attested copy of identity proof to be attached)	Occupation / Profession	Contact details i.e. email/ phone number	Field of Performing Arts i.e. Dance/ Drama-theatre/ Music etc. for which training is to be undergone/ being undertaken under this Organisation by the above Artist (Shishya) in favour of whom financial assistance is being sought (to be categorically mentioned by Shishya)	Field of Performing Arts i.e. Dance/ Drama/ Theatre/ Music etc. for which training is being imparted/ to be given/ imparted under this Organization by Guru/Director in favour of whom financial assistance is being sought. (to be categorically mentioned by Guru/Director)
xi.	xii.	xiii.	xiv.	xv.	xvi.

Pan Number	Name of the Bank and Branch with complete address of beneficiary account	Bank Account Number	IFSC code	Grant of which months of the year is sought for the beneficiary	Recent and legible passport size coloured photograph not older than six months to be affixed and self-attested	Signature with date
xvii.	xviii.	xix.	xx.	xxi.	xxii.	xxiii.

Declaration/Undertaking

I declare that the above information is true to the best of my knowledge and belief and undertake to abide by the Rules/Provisions of the Ministry of Culture/ scheme of Financial Assistance for Promotion of Guru-shishya Parampara (Repertory Grant). Any false information/suppression of facts would render the undersigned/Organization liable for discontinuance of financial assistance recommended/being granted by Ministry of Culture along with appropriate penal action.

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Signature & name of authorized person i.e. Chairman/President/Secretary of the Cultural Organization authorized to sign on the documents on behalf of the organization as per the Resolution submitted to Ministry of Culture.

- Note: 1. All the fields are mandatory.
2. Strike out the words which are not applicable.
3. To be filled-in English or Hindi only.