

No. 29-13/2019-A&A
GOVERNMENT OF INDIA
MINISTRY OF CULTURE
SHASTRI BHAWAN, NEW DELHI - 110 001

Re-advertisement for filling up of the post of Director in the Indira Gandhi Rashtriya Manav Sangrahalaya (IGRMS) at Bhopal by deputation or short term contract basis

Reference is invited to the advertisement issued in Employment News/Rozgar Samachar on 26 October-1 November 2019 and in National Dailies on 27th October, 2019.

2. In supersession of that advertisement, it is proposed to fill up the one post of Director in the revised pay scale of Pay Level 14/ [PB-4, Rs.37,400-67,000+GP-Rs.10,000/- as per 6th CPC]/ Group A' (Non-Ministerial) in the Indira Gandhi Rashtriya Manav Sangrahalaya at Bhopal, an autonomous organisation under the Ministry of Culture, Government of India on deputation or short term contract basis for a period not exceeding 5 years.

3. **Eligibility Conditions:-**

Officers under the Central/State Governments/Union Territories/Autonomous Bodies/ Statutory Organisations/Universities/Recognized Research Institutions:

- (a) (i) Holding analogous post on regular basis; or
(ii) With two years' regular service in the post in the scale of pay of Level 13A/[PB-4, Rs.37,400-67,000+GP-Rs.8,900/- as per 6th CPC]/ or equivalent; or
(iii) With three years' regular service in the post in the scale of pay of Level 13/ [PB-4, Rs.37,400-67,000+GP-Rs.8,700/- as per 6th CPC] or equivalent; or
(iv) With eight years' regular service in the post in the scale of pay of Level 12/[PB-3, Rs.15,600-39,100+GP-Rs.7,600/- as per 6th CPC] or equivalent; and
(b) Possessing educational qualification and experience as under:

Essential:

- (i) Masters' Degree in Anthropology/Archaeology/Museology of a recognized University or equivalent.
(ii) Ph.D. in any one of the subjects mentioned above.
(iii) Ten (10) years' administrative experience of which at least five years should be in the field of Anthropology/Archaeology/Museology.

Desirable: Experience in Museum Administration and Management.

4. **Regulation of pay and other terms of deputation:** The terms and conditions for appointment on deputation basis will be governed in terms of Department of Personnel & Training's Office Memorandum No. 6/8/2009-Estt. (PayII) dated 17.6.2010, as amended from time to time.

5. **Age limit:** The maximum age-limit for appointment by deputation (including short-term contract) shall not exceed 56 years as on the closing date of receipt of applications.

6. The interested candidates may apply in the prescribed proforma (Annexure) alongwith attested photocopies of the Confidential Reports (i.e ACRs/APARs) for the last five year i.e. 2014-15 to 2018-19 through proper channel, addressed to the Chief Executive Officer, Development of Museums and Cultural Spaces (CEO-DMCS) at National Museum, Janpath, New Delhi-110011, within 45 days from the date of publication of this vacancy in the Employment News/ Rozgar Samachar. Incomplete applications or application received after stipulated period will not be entertained. All those who have applied in response to the previous advertisement need not apply again.

NOTE:-

1. Qualifications are relaxable at the discretion of the competent authority in case of candidates otherwise well qualified.
2. The qualification regarding experience is relaxable at the discretion of the competent authority, in case of candidate belonging to SC/ST if, at the stage of selection, the competent authority is of the opinion that a sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

BIO-DATA/CURRICULAM VITAE PROFORMA

(APPLICATION FOR THE POST OF DIRECTOR, INDIRA GANDHI RASHTRIYA MANAV SANGRAHALAYA, BHOPAL BY DEPUTATION OR SHORT TERM CONTRACT)

1. Name and Address (in Block letters)	
1 (A) Applied for the post of	
2. Date of Birth (In Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer
Essential	Essential
<p>A) Qualification Officers under the Central/State Governments/Union Territories/Autonomous Bodies/ Statutory Organisations/Universities/Recognized Research Institutions:</p> <p>(a) (i) Holding analogous post on regular basis; or (ii) With two years' regular service in the post in the scale of pay of Level 13A/[PB-4, Rs.37,400-67,000+GP-Rs.8,900/- as per 6th CPC]/ or equivalent; or (iii) With three years' regular service in the post in the scale of pay of Level 13/ [PB-4, Rs.37,400- 67,000+GP-Rs.8,700/- as per 6th CPC] or equivalent; or (iv) With eight years' regular service in the post in the scale of pay of Level 12/[PB-3, Rs.15,600-39,100+GP-Rs.7,600/- as per 6th CPC] or equivalent; and (c) Possessing educational qualification and experience as under: Essential:</p> <p>(I) Masters' Degree in Anthropology/Archaeology/Museology of a recognized University or equivalent. (II) Ph.D. in any one of the subjects mentioned above.</p>	<p>A) Qualification</p>
<p>B) Experience Ten (10) years' administrative experience of which at least five years should be in the field of</p>	<p>B) Experience</p>

Anthropology/Archaeology/Museology.	
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience Experience in Museum Administration and Management.	B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.	
5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post	
6.1 Note: Borrowing Department are to provide their specific comments/views confirming the relevant Essential Qualifications/Work experience possessed by the Candidates (as indicated in the Bio-data) with reference to the post applied.	

7. Details of Employment, in chronological order, Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

* Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment /contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization

9.1 Note: In case of officers already on deputation, the applications of such officer should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.

9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organisation

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details

11. Additional details about present employment:

Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Government
- b) State Government
- c) Autonomous Organization
- d) Government Undertaking
- e) Universities
- f) Others

12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale

14. Total emoluments per month now drawn

Basic Pay in the PB

Grade Pay

Total Emoluments

15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment

Dearness Pay/Interim relief (other Allowances etc., (with break-up details)

Total Emoluments

16.A. Additional information, if any, relevant to the post you applied for in support of Your suitability for the post.

(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy circular/Advertisement)

(Note: Enclose a separate sheet, if the space is insufficient)

16.B Achievements:

The candidates are requested to indicate information with regard to :

- (i) Research publications and reports and special projects
- (ii) Awards/Scholarships/Official Appreciation
- (iii) Affiliation with the Professional bodies/institutions/societies and ;

(iv) Patents registered in own name or achieved for the organization (v) Any research/innovative measure involving official recognition vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)	
17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. # (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)	
# (The option of 'STC'/'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or " Re-employment").	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidates)
Address _____

Date _____

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possess educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- (i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.....
- (ii) His/Her integrity is certified.
- (iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- (iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/Cadre Controlling Authority with Seal)