

No.F.12-25/2010-Lib.
Government of India
Ministry of Culture

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Shastri Bhawan, New Delhi
Dated 20th July, 2017

This Ministry invites comments from the stakeholders on the draft Recruitment Rules (RRs) to the posts of Additional Director General (Library Services), Additional Director General (IT Systems & Operations), Joint Director General (Information Technology Systems & Operations) and Chief Administrative Officer in National Library, Kolkata, a sub-ordinate office under Ministry of Culture. The comments, if any, may reach this Ministry within 30 days of uploading of the same on the website of this Ministry at the following address:-

**Under Secretary, Libraries Division,
M/o Culture 1st Floor,
Central Secretariat Library,
Shastri Bhawan, New Delhi - 110001**

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(To be Published in Part II, Section 3, Sub-section (1) of the Gazette of India)

Government of India
Ministry of Culture

New Delhi, the.....

NOTIFICATION

G.S.R. No. _____

In exercise of the powers conferred by the proviso to Article 309 of the Constitution and in supersession of the National Library, Calcutta (Group 'A' and 'B' Posts) Recruitment Rules, 2002 except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to Groups 'A' and 'B' posts in the National Library, Kolkata, namely:-

1. **Short title and commencement:-**

- (1) These rules may be called the National Library, Calcutta, Ministry of Culture, (Group 'A') Recruitment Rules 2014.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. **Application:-**

These rules shall apply to the posts specified in Column 1 of the Schedule Annexed to these rules.

3. Number of posts, classification and scale of pay attached thereto shall be as prescribed in columns 2 to 4 of the said Schedule.

4. Method of recruitment, age limit, qualifications, etc:-

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Column 5 to 13 of the aforesaid Schedule.

5. **Disqualification** – No person.

- a) who has entered into or contracted a marriage with a person having a spouse living, or
- b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax** – where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving** – Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, Ex-servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

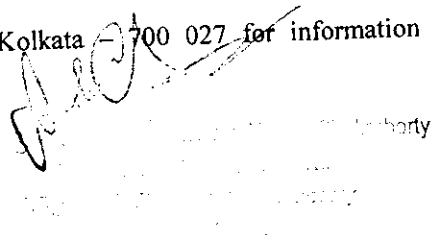
(N.K. Sinha)

Under Secretary to the
Government of India

To
The Manager,
Government of India Press,
Mayapuri, New Delhi.

Copy to :

1. Director General, National Library, Belvedere, Kolkata - 700 027 for information and necessary action
2. Guard File.


700 027 for information and
necessary action
Director General, National Library
Belvedere, Kolkata

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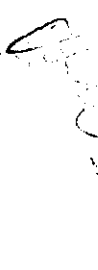
**DRAFT RECRUITMENT RULES FOR THE POST OF
ADDITIONAL DIRECTOR GENERAL INFORMATION TECHNOLOGY & SYSTEMS OPERATIONS, NATIONAL LIBRARY**

Schedule

Name of the post	Number of Posts	Classification.	Pay Band and Grade Pay / Pay Band	Whether selection post or non-selection post.
1.	2.	3.	4.	5.
Additional Director General (Information Technology Systems & Operations)	01* (2017) * Subject to variation dependent on workload	General Central Service, Group 'A' Gazetted, Non-Ministerial	Level-14: Rs.1,44,200/- to Rs.2,18,200/-	NA

Age limit for direct recruits.	Educational and other qualification required for direct recruits.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotee.	Period of probation, if any.
6.	7.	8.	9.
NA	NA	NA	NA

22/07/2017


Secretary

Secretary

(32)

Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	In case recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	If Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
10.	11.	12.	13.
Composite Method [Deputation (including short term contract) plus Promotion]	Composite Method [Deputation (including short term contract) plus Promotion]: Officers under the Central/State Government / Union Territories / Public Sector Undertakings / Universities / recognized research institutions / semi-government / statutory and autonomous organizations: (a) (i) Holding analogous post on regular basis in the parent cadre or department; OR (ii) With two years' service in the grade rendered after appointment thereto on a regular basis in post in Pay Structure - Level-13A: Rs.1,31,100/- to Rs.2,16,600/- or equivalent in the parent cadre or department; OR (iii) With three years' service in the grade rendered after appointment thereto on a regular basis in post in Pay Structure - Level-13: Rs.1,23,100/- - Rs.2,15,900/- or equivalent in the parent cadre or department; AND (b) Possessing the following educational qualification and experience: Essential: (i) Master's Degree in Computer Application or Computer Science or Master of Technology (with specialization in Computer Application) AND Bachelor's Degree in Library & Information Science from a recognized University/Institution. (ii) 15 (fifteen) years' of experience in the area of database/system Management/software development under Central/State Government / Union Territories / Public Sector Undertakings /	NA	Consultation with the UPSC would be necessary in each occasion.

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	<p>Universities / recognized research institutions / semi-government / statutory and autonomous organizations.</p> <p>Desirable:</p> <p>(i) Ph.D. in Computer Science and/or in related discipline from a recognized University.</p> <p>Note:</p> <ol style="list-style-type: none">1. The departmental Joint Director General with three years regular service in the post Pay Structure - Level-13: Rs.1,23,100/- - Rs.2,15,900/- and having successfully completed training of 2 (two) weeks in the field of Information Technology shall also be considered alongwith outsiders and in case the Departmental Person is selected, it shall be treated as having been filled by Promotion.2. The period of deputation including period of deputation spent in any other ex-cadre post held immediately preceding to this appointment in any other Government Department shall not exceed five years.3. The maximum age limit for appointment on Deputation (including short term contract) shall not exceed 56 (fifty six) years of age as on the closing date of receipt of applications.	
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Anur Chakraborty
Secretary
Department of Information Technology
Government of West Bengal

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(To be Published in Part II, Section 3, Sub-section (1) of the Gazette of India)

Government of India
Ministry of Culture

New Delhi, the.....

NOTIFICATION

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1. **Short title and commencement:-**

- (1) These rules may be called the National Library, Calcutta, Ministry of Culture, (Group 'A') Recruitment Rules 2014.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. **Application:-**

These rules shall apply to the posts specified in Column 1 of the Schedule Annexed to these rules.

3. Number of posts, classification and scale of pay attached thereto shall be as prescribed in columns 2 to 4 of the said Schedule.

4. Method of recruitment, age limit, qualifications, etc:-

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Column 5 to 13 of the aforesaid Schedule.

5. **Disqualification** – No person.

- a) who has entered into or contracted a marriage with a person having a spouse living, or
- b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax** – where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving** – Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, Ex-servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

(N.K. Sinha)

Under Secretary to the
Government of India

To
The Manager,
Government of India Press,
Mayapuri, New Delhi.

Copy to :

1. Director General, National Library, Belvedere, Kolkata – 700 027 for information and necessary action
2. Guard File.

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**DRAFT RECRUITMENT RULES FOR THE POST OF
ADDITIONAL DIRECTOR GENERAL LIBRARY SERVICES), NATIONAL LIBRARY**

SCHEDULE

Name of the post	Number of Posts	Classification.	Pay Band and Grade Pay / Pay Band	Whether selection post or non-selection post.
1.	2.	3.	4.	5.
Additional Director General (Library services)	01 * (2017) * Subject to variation dependent on workload	General Central Service, Group 'A' Gazetted, Non-Ministerial	Level-14: Rs.1,44,200/- to Rs.2,18,200/-	NA

Age limit for direct recruits.	Educational and other qualification required for direct recruits.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotee.	Period of probation, if any.
6.	7.	8.	9.
NA	NA	NA	NA

City

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<p>Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.</p>	<p>In case recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.</p>	<p>If Departmental Promotion Committee exists, what is its composition.</p>	<p>Circumstances in which Union Public Service Commission is to be consulted in making recruitment.</p>
<p>10.</p>	<p>11.</p>	<p>12.</p>	<p>13.</p>
<p>Composite Method <i>[Deputation (including short term contract) plus Promotion]</i></p>	<p>Composite Method <i>[Deputation (including short term contract) plus Promotion]:</i> Officers under the Central/State Government / Union Territories / Public Sector Undertakings / Universities / recognized research institutions / semi-government / statutory and autonomous organizations: (a) (i) Holding analogous post on regular basis in the parent cadre or department; OR (ii) With two years' service in the grade rendered after appointment thereto on a regular basis in post in Pay Structure - Level-13A: Rs.1,31,100/- to Rs.2,16,600/- or equivalent in the parent cadre or department; OR (iii) With three years' service in the grade rendered after appointment thereto on a regular basis in post in Pay Structure - Level-13: Rs.1,23,100/- to Rs.2,15,900/- or equivalent in the parent cadre or department; AND (b) Possessing the following educational qualification and experience: Essential: (i) Master's Degree in Library & Information Science or M.S. in Library in Information Science or Associateship in Documentation and Information Science from a recognized University / Institution. (ii) 15 (fifteen) year's experience of computerizing Library activities in a Library under Central/State Government / Union Territories / Public Sector Undertakings / Universities / recognized research institutions / semi-government / statutory and autonomous</p>	<p>NA</p>	<p>Consultation with the UPSC would be necessary in each occasion.</p>

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	<p>organizations.</p> <p>Desirable:</p> <p>(i) Ph.D. in Library and Information Science from a recognized University.</p> <p>(ii) Diploma in Library Networking or Database Development from a recognized University / Institute.</p> <p>Note</p> <p>1. The departmental Principal Library & Information Officer with three years regular service in post in Pay Structure - Level-13: Rs.1,23,100/- to Rs.2,15,900/- and having successfully completed training of 2 (two) weeks in the field of Library Services shall also be considered alongwith outsiders and in case the Departmental Person is selected, it shall be treated as having been filled by Promotion.</p> <p>2. The period of deputation including period of deputation spent in any other ex-cadre post held immediately preceding to this appointment in any other Government Department shall not exceed five years.</p> <p>3. The maximum age limit for appointment on Deputation (including short term contract) shall not exceed 56 (fifty six) years of age as on the closing date of receipt of applications.</p>		
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1. **Short title and commencement:-**

- (1) These rules may be called the National Library, Calcutta, Ministry of Culture, (Group 'A') Recruitment Rules 2014.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. **Application:-**

These rules shall apply to the posts specified in Column 1 of the Schedule Annexed to these rules.

3. Number of posts, classification and scale of pay attached thereto shall be as prescribed in columns 2 to 4 of the said Schedule.

4. Method of recruitment, age limit, qualifications, etc:-

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Column 5 to 13 of the aforesaid Schedule.

5. **Disqualification** – No person.

- a) who has entered into or contracted a marriage with a person having a spouse living, or
- b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax** – where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving** – Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, Ex-servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

(N.K. Sinha)

Under Secretary to the
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To
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Mayapuri, New Delhi.

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**DRAFT RECRUITMENT RULES FOR THE POST OF JOINT DIRECTOR GENERAL
INFORMATION TECHNOLOGY & SYSTEMS OPERATIONS, NATIONAL LIBRARY**

Schedule

Name of the post	Number of Posts	Classification.	Pay Band and Grade Pay / Pay Band	Whether selection post or non-selection post.
1.	2.	3.	4.	5.
Joint Director General (Information Technology Systems & Operations)	01* (2017) * Subject to variation dependent on workload	General Central Service, Group 'A' Gazetted, Non-Ministerial	Level-13 : Rs.1,23,100/- to Rs.2,15,900/-	NA

Age limit for direct recruits.	Educational and other qualification required for direct recruits.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotee.	Period of probation, if any.
6.	7.	8.	9.
NA	NA	NA	NA

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OFFICE

<p>Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.</p>	<p>In case recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.</p>	<p>If Departmental Promotion Committee exists, what is its composition.</p>	<p>Circumstances in which Union Public Service Commission is to be consulted in making recruitment.</p>
<p>10.</p>	<p>11.</p>	<p>12.</p>	<p>13.</p>
<p>Composite Method [Deputation (including short term contract) plus Promotion]</p>	<p>Composite Method [Deputation (including short term contract) plus Promotion]: Officers under the Central/State Government / Union Territories / Public Sector Undertakings / Universities / recognized research institutions / semi-government / statutory and autonomous organizations: (a) (i) Holding analogous post on regular basis in the parent cadre or department; OR (ii) With 5 (five) years' service in the grade rendered after appointment thereto on a regular basis in post in the Pay Structure - Level-12: Rs.78,800/- to Rs.2,09,200/- or equivalent in the parent cadre or department; OR (iii) With 10 (ten) years' service in the grade rendered after appointment thereto on a regular basis in post in the Pay Structure - Level-11: Rs.67,700/- to Rs.2,08,700/- or equivalent in the parent cadre or department; AND (b) Possessing the following educational qualification and experience: Essential: (i) Master's Degree in Computer Application or Computer Science or Master of Technology (with specialization in Computer Application) AND Bachelor's Degree in Library & Information Science from a recognized University/Institution. (ii) 12 (twelve) years' of experience in the area of database/system management/software development under any Central/State Government / Union Territories / Public Sector Undertakings /</p>	<p>NA</p>	<p>Consultation with the UPSC would be necessary in each occasion.</p>

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	<p>Universities / recognized research institutions / semi-government / statutory and autonomous organizations.</p> <p>Desirable: Ph.D. in Computer Science and/or in related discipline from a recognized University.</p> <p>Note</p> <ol style="list-style-type: none">1. The departmental Senior System Analyst with ten years regular service in post in the Pay Structure - Level-11: Rs.67,700/- to Rs.2,08,700/- and have successfully completed training of 2 (two) weeks in the field of Information Technology shall also be considered alongwith outsiders and in case the Departmental Person is selected, it shall be treated as having been filled by Promotion.2. The period of deputation including period of deputation spent in any other ex-cadre post held immediately preceding to this appointment in any other Government Department shall not exceed five years.3. The maximum age limit for appointment on Deputation (including short term contract) shall not exceed 56 (fifty six) years of age as on the closing date of receipt of applications.		
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(To be Published in Part II, Section 3, Sub-section (1) of the Gazette of India)

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1. **Short title and commencement:-**

- (1) These rules may be called the National Library, Calcutta, Ministry of Culture, (Group 'A') Recruitment Rules 2014.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. **Application:-**

These rules shall apply to the posts specified in Column 1 of the Schedule Annexed to these rules.

3. Number of posts, classification and scale of pay attached thereto shall be as prescribed in columns 2 to 4 of the said Schedule.

4. Method of recruitment, age limit, qualifications, etc:-

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Column 5 to 13 of the aforesaid Schedule.

5. **Disqualification** – No person.

- a) who has entered into or contracted a marriage with a person having a spouse living, or
- b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax** – where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving** – Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, Ex-servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

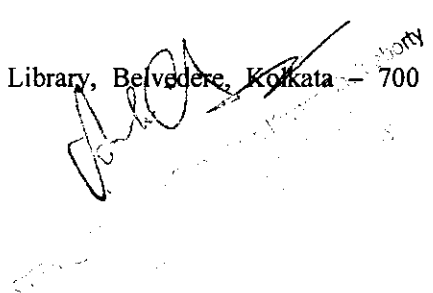
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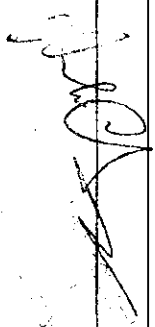
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DRAFT RECRUITMENT RULES FOR THE POST OF CHIEF ADMINISTRATIVE OFFICER, NATIONAL LIBRARY

SCHEDULE

Name of the post	Number of Posts	Classification.	Pay Band and Grade Pay / Pay Band	Whether selection post or non-selection post.
1. Chief Administrative Officer	2. 01* (2017) * Subject to variation dependent on workload	3. General Central Service, Group 'A' Gazetted, Non-Ministerial	4. Level-12: Rs.78,800/- to Rs.2,09,200/-	5. NA

Age limit for direct recruits.	Educational and other qualification required for direct recruits.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotee.	Period of probation, if any.
6. NA	7. NA	8. NA	9. NA



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<p>Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.</p>	<p>In case recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.</p>	<p>If Departmental Promotion Committee exists, what is its composition.</p>	<p>Circumstances in which Union Public Service Commission is to be consulted in making recruitment.</p>
<p>10.</p>	<p>11.</p>	<p>12.</p>	<p>13.</p>
<p>Composite Method [Deputation (including short term contract) plus Promotion]</p>	<p>Composite Method [Deputation (including short term contract) plus Promotion]: Officers under the Central/State Government / Union Territories / Public Sector Undertakings / Universities / recognized research institutions / semi-government / statutory and autonomous organizations; (a) (i) Holding analogous post on regular basis in the parent cadre or department; OR (ii) With five years' service in the grade rendered after appointment thereto on a regular basis in post in Pay Structure - Level-11: Rs.67,700/- to Rs.2,08,700/- or equivalent in the parent cadre or department; AND (b) Possessing the following educational qualification and experience: Essential: (i) Bachelor's degree from a recognized University / Institution. (ii) 10 (ten) years experience in Supervisory, Accounts, Administration, Establishment work in a Government Office / PSUs / Autonomous body / Statutory body.</p> <p>Note 1. The departmental Senior Administrative Officer with five years regular service in the grade on a regular basis in post in Pay Structure Level-11: Rs.67,700/- to Rs.2,08,700/- and having successfully completed training of 4 (four) weeks in the field of</p>	<p>NA</p>	<p>Consultation with the UPSC would be necessary in each occasion.</p>

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		<p>Administration, Establishment and Accounts of shall also be considered alongwith outsiders and in case the Departmental Person is selected, it shall be treated as having been filled by Promotion.</p> <p>2. The period of deputation including period of deputation spent in any other ex-cadre post held immediately preceding to this appointment in any other Government Department shall not exceed five years.</p> <p>3. The maximum age limit for appointment on Deputation (including short term contract) shall not exceed 56 (fifty six) years of age as on the closing date of receipt of applications.</p>		
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Handwritten signature and stamp of the Departmental Library.